

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Preliminary Agenda
June 8, 2015 - 5:15 p.m.
General Brown Room / Jr.-Sr. High School

5:15 p.m. Call to Order - Pledge of Allegiance
REGULAR MEETING

Presentation of the Annual Fire Report: Mr. John Warneck of NCE Services

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Annual Fire Report as presented by Mr. John Warneck
Motion for approval by _____, seconded by _____, with motion approved ____-____.

Anticipated Executive Session:

A motion is requested to enter executive session for the discussion of _____.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time entered: ____:____ p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____-____. Time adjourned: ____:____ p.m.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by _____, and seconded by _____ - Motion is approved ____-____.

1. Approval of Minutes:
 - May 11, 2015 - Regular Meeting
 - May 11, 2015 - Annual Meeting / Budget Hearing
 - May 19, 2015 - Annual Vote / Election
2. Approval of Buildings and Grounds requests:
 - JSBS Turf Field - May 20, 2015 from 6:20 p.m. to 9:20 p.m. - Boys sectional lacrosse camp - Watertown School District
 - JSBS Fisher Field - June 2,9,15 and 22, 2015 from 6:00 p.m. to 8:00 p.m. - Modified girls lacrosse practice
 - JSBS Fisher / Side Fields - June 6 through July 9, 2015 (per schedule) - Lions Soccer Club
 - JSBS Gymnasiums / Weight room / Cafeteria - October 10, 2015 from 7 a.m. to 4:00 p.m. - Varsity Cheerleading Fall Fest Competition - Admission \$5
 - JSBS Auditorium, GB Room and Music Room - March 8, 2016 (March 10, 2016 snow date) from 5:00 p.m. to 8:30 p.m.
 - JLBOCES Regional Spelling Bee - This is the 46th year that General Brown has hosted the Regional Spelling Bee
3. Conferences and Workshops:
 - Deanna Gullquist - Technology Leadership Meeting - H.G. Sackett Technical Center - May 29, 2015
 - Kristi Bice - Finance Manager User Group - JLBOCES - June 5, 2015
 - Rebecca Flath - Finance Manager User Group - JLBOCES - June 5, 2015
 - Anthony Cronk - Tour/Workshop Earthship - 21185 Jerusalem Rd., Adams - June 22, 2015
4. Approval of Financial Reports: April 2015
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments -
2. Ongoing Agenda Items:
 - ❖ Academic Presentation:
 - CCLS & Fine Arts/Human Performance - Mrs. LoPresti, Mr. O'Donnell, Mr. Tom Frears and _____

❖ Policy Review/Updates:

- Board Action - 2nd Reading: *Policy #7220 - Graduation Requirements* as revised
Motion for adoption by _____, seconded by _____, with motion approved ____-____.
- Board Action - 2nd Reading: *Policy #7650 - Identification and Register of Children with Disabilities* as revised
Motion for adoption by _____, seconded by _____, with motion approved ____-____.

3. Board Information - Annual Organizational Meeting - Wednesday, July 1, 2015 - The meeting will begin at **7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School
4. Board Information / Discussion - NYSSBA 96th Annual Convention & Education Expo - New York City - October 18-20, 2015 - Registration fee \$440-490 plus lodging
5. Board Information / Discussion - Marking Period 3 Data
6. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education approves to combine with the Immaculate Heart Central School District (host) along with Watertown City School District and Indian River CSD to compete under NYSPHSAA Section III in the sport of Varsity Hockey for the 2015-2016 school year.
Motion for approval by _____, seconded by _____, with motion approved ____-____.
7. Board Action - Approval is requested for Ashlynn Gilfillan and Julia Gilfillan to participate with the South Jefferson CSD Swim Team as independent swimmers for the 2015-2016 season, contingent upon the parents signing a statement releasing General Brown CSD from all liability, transportation and equipment costs and any other fees where applicable.
Motion for approval by _____, seconded by _____, with motion approved ____-____.
8. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Professional Development Plan with revisions as noted, for the period of July 1, 2015 to June 30, 2016
Motion for approval by _____, seconded by _____, with motion approved ____-____.
9. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the District Technology Plan with revisions as noted for 2015-2018
Motion for approval by _____, seconded by _____, with motion approved ____-____.
10. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the GBCSD Faculty and Staff Computer Technology Disciplinary Code and the GBCSD Students in Grades K-12 Computer Technology Disciplinary Code as revised
Motion for approval by _____, seconded by _____, with motion approved ____-____.
11. Board Action - **BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the 2015-2016 Inter-Municipal Cooperation Agreement for legal services in the amount of \$17,000 to be billed in two installments, July 2015 and February 2016, and authorizes the Superintendent of Schools to execute the contract as enclosed.
Motion for approval by _____, seconded by _____, with motion approved ____-____.
12. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to authorize the transfer of funds into the following reserve accounts in amounts not to exceed:
 - \$ 100,000 - Unemployment Reserve
 - \$1,400,000 - Retirement Contribution Reserve
 - \$ 400,000 - Workers Compensation Reserve
 - \$ 200,000 - Employee Benefit Accrued Liability ReserveMotion for approval by _____, seconded by _____, with motion approved ____-____.
13. Board Action - Approval of Committee on Special Education Reports
Motion for approval by _____, seconded by _____, with motion approved ____-____.

ADMINISTRATIVE REPORTS

14. Operations Report
15. Jr. & Sr. High School Principal Reports
16. Elementary Principal Reports
17. Curriculum Coordinator Report
18. School Business Official Report
19. Superintendent Report

ORRESPONDENCE AND COMMUNICATIONS

20. Correspondence Log

ITEMS FOR NEXT MEETING - July 1, 2015

21. _____

RECOMMENDATIONS AND ACTION

22. Board Action - Personnel Changes

A motion for approval of the following **PERSONNEL CHANGES** with effective dates as listed under **RECOMMENDATIONS AND ACTION** is made by _____, and seconded by _____. Motion is approved ___/___.

(A) Retirements:

(B) Resignations:

Anthony Cronk - Technology Teacher - effective June 30, 2015

(C) Appointments including coaches:

Nathan D. Gilchrist - Cleaner - Step 1 \$20,413 annually - effective June 4, 2015

Kate Wiley - Elementary Teacher - Step 10 \$53,308 annually - 2-year probationary tenure track appointment effective September 1, 2015

Julia Russell - Elementary Teacher - Step 1 \$43,996 annually - 3-year probationary tenure track appointment effective September 1, 2015

Alicia Kiechle - Reading Teacher - Step 1 \$43,996 annually - 3-year probationary tenure track appointment effective September 1, 2015

23. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received **FINAL CLEARANCE** from SED:

- **Nathan D. Gilchrist** - Cleaner
- **Kate Wiley** - Teacher
- **Julia Russell** - Teacher
- **Alicia Kiechle** - Teacher

Motion for approval by _____, seconded by _____, with motion approved ____ - ____.

Executive Session:

A motion is requested to enter executive session for the discussion of _____.

Motion for approval by _____, seconded by _____, with motion approved ____ - ____ . Time entered: ____:____ p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____ - ____ . Time adjourned: ____:____ p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by _____, seconded by _____, with motion approved ____ - ____ . Time adjourned: ____:____ p.m.

* Items added after preliminary agenda was sent to Board of Education

NCE Services

March 27, 2015

Mr. Gary Grim
Superintendent Buildings and Grounds
General Brown Central School District
Dexter, New York 13634

Re: 2015 Fire Inspections

Dear Mr. Grim:

I have completed the fire inspections of all the buildings in the district and the following violations were noted. It is required that these violations be corrected in order to receive a certificate of occupancy.

High School

1. Item 12J1 Surge to surge in room 614.

Baseball Storage - No violation noted.

Maintenance Storage - No violations noted.

Football Tower - No violation noted.

Bus Garage

1. Item 9F2 Spilled oil on floor

Dexter Elementary - No violatons noted.

Dexter Pole Barn - No violation noted.

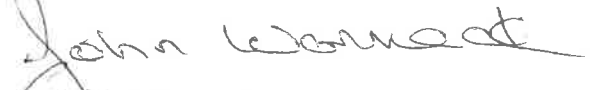
36173 NYS Rt. 12E Clayton, New York 13624
315-654-5077

Brownville/Glen Park Elementary

1. Item 12E1 Exposed wire in kitchen.

Please advise me as to the date of the board meeting for the presentation of this report. You now need to complete pages 2 & 3. The district does not need to send in the Biography report page. You need to notify the public and the fire department as to the time and date of this meeting.

Sincerely yours,



John Warneck

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Unapproved Minutes
May 11, 2015 - 5:15 p.m.
General Brown Room / Jr.-Sr. High School

REGULAR MEETING

The meeting was called to order at 5:15 p.m. by President West, followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin and Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Tina Heckman, High School Principal; Joseph O'Donnell, Junior High School Principal/Athletic Director; Hope Ann LoPresti, Brownville Glen Park Principal; David Ramie, Dexter Elementary Principal; Babette Valentine, Curriculum Coordinator; Debra Bennett, District Clerk; Cindy Fusco, GBTA President; Students and Staff members

Audit Committee Meeting: Presentation of the Internal Audit Report by Pamela Halloran and Michael Crowley of Crowley & Halloran CPA, PC

Following adjournment of the Audit Committee:

1. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the Internal Audit Report as presented by Pamela Halloran of Crowley & Halloran CPA, PC
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Michael Ward, and seconded by Daniel Dupee - Motion approved 7-0.

1. Approval of Minutes:
 - April 13, 2015 - Regular Meeting
 - April 20, 2015 - Special Meeting
2. Approval of Buildings and Grounds requests:
 - JSHS turf field - Dexter Pop Warner - June 7,14 and 28, 2015 from 9:00 a.m. to 11:00 a.m. - football camp
 - BGP & DEX softball fields/restrooms - Victory Athletics - July 24-26, 2015 from 7:00 a.m. to 9:00 p.m. - softball tournament
 - JSHS Fisher Field - May 3, 2015 from 7:45 a.m. to 6:00 p.m. - soccer tournament
3. Conferences and Workshops:
 - Kathaleen Beattie - Medicaid Update Training 2015 - JLBOCES - April 17, 2015
 - Cammy J. Morrison - Rural Schools Conference - OCM BOCES, Cortland - April 17, 2015
 - Marti McIntosh - Pre-Kindergarten Math Workshop - JLBOCES - April 22, 2015
 - Jennifer Augliano - Summer School Informational Meeting - Watertown High School - April 28, 2015
 - Bridget Grimm - Summer School Informational Meeting - Watertown High School - April 28, 2015
 - Marti McIntosh - Prevention & Intervention for Pre-Schoolers with Challenging Behaviors - JLBOCES - May 6, 2015
 - Anthony Cronk - FFA State Convention - Morrisville State College - May 14-16, 2015
 - Lisa Smith - JLSBA Annual Dinner Meeting with Vice Chancellor Bottar - Tug Hill Vineyard - May 21, 2015
 - Sandra Young Klindt - JLSBA Annual Dinner/Meeting with Vice Chancellor Bottar - Tug Hill Vineyard - May 21, 2015
 - Lisa Smith - 2015 Education Summit - Saratoga Springs - June 8-9, 2015
 - Joseph O'Donnell - Frontier League Meeting - JLBOCES - May 27, 2015
4. Approval of Financial Reports: March
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA
Other Discussion and Action

1. Public Comments - No requests at this time
2. Ongoing Agenda Items:
 - ❖ Academic Presentation: none at this time
 - ❖ Policy Review/Updates:
 - Board Discussion / 1st Reading: *Policy #7220 - Graduation Requirements* (as updated)
 - Board Discussion / 1st Reading: *Policy #7650 - Identification and Register of Children with Disabilities* (as updated)
3. Board Information - Results of voting on the 2015-16 Administrative Budget of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and the election of three (3) members to the Jefferson-Lewis BOCES Board of Education:
 - Approval of 2015-2016 Administrative Budget: Voting Yes 18 Voting No 0
 - Members elected to serve three year terms of office to commence July 1, 2015:
 - Mr. Michael Young / Lowville Academy & Central School District
 - Mr. Lynn Murray / Copenhagen Central School District
 - Dr. Sandra Klindt / General Brown Central School District
4. Board Information - Annual Organizational Meeting - **Wednesday, July 1, 2015** - The meeting will begin at **7:00 a.m.** in the General Brown Room of the Jr.-Sr. High School (Time change from 8:00 a.m. to 7:00 a.m.)
5. Board Information - Invitation JLSBA Annual Dinner/Meeting with Vice Chancellor Anthony Bottar presenting - May 21, 2015 at Tug Hill Vineyard, Lowville
6. Board Information / Discussion - Marking Period 3 Data
7. Board Action - Tenure Appointment Recommendation as follows with tenure effective as noted:

Name	Hire Date	Tenure Area	Effective Date
Trista St. Onge	9/1/2012	Elementary	9/1/2015

Motion for approval by Jamie Lee, seconded by Sandra Klindt, with motion approved 7-0.

8. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action for the appointment of Independent (External) Auditor Service RFP as follows:

External Audit Services		
Bowers Company CPA's PLLC	2015-2016	\$12,850
	2016-2017	\$13,200
	2017-2018	\$13,600
	2018-2019	\$14,000
	2019-2020	\$14,400

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

9. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action for the appointment of Internal Auditor Service RFP as follows:

Internal Audit Services		
Crowley & Halloran	2015-2016	\$5,040
	2016-2017	\$5,040
	2017-2018	\$5,040

Motion for approval by Daniel Dupee, seconded by Brien Spooner, with motion approved 7-0.

10. Board Action - Approval of Committee on Special Education Reports
 Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 7-0.

ADMINISTRATIVE REPORTS - For information only

11. Operations Report
12. Jr. & Sr. High School Principal Reports
13. Elementary Principal Reports
14. Curriculum Coordinator Report
15. School Business Official Report
16. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

17. Correspondence Log

ITEMS FOR NEXT MEETING - *Monday, June 8, 2015*

18. 2nd Reading/Adoption of policies #7220 and #7650

RECOMMENDATIONS AND ACTION

19. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education approves of the enclosed four-year **Joint Superintendent's Contract between the Lyme Central School District, the General Brown Central School District, and Cammy J. Morrison for the 2015-2019 school years**, and authorizes the Board of Education President to sign the same:
Motion for approval by Michael Ward, seconded by Daniel Dupee, with motion approved 7-0.
20. Personnel Changes as listed:
A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Brien Spooner, and seconded by Jamie Lee. Motion is approved 7-0.
 - (A) Retirements: none at this time
 - (B) Resignations:
Carol Gunn - 3-Hour General Aide - effective May 5, 2015
 - (C) Appointments:
Patrick A. Curry - Substitute General Aide - \$9.39 per hour - effective April 28, 2015
Carol Gunn - 7-Hour General Aide - Step 8 \$15,724 annual salary - effective May 6, 2015
Jessica R. Barrett - 4-Hour General Aide - Step 1 \$6,720 - effective May 6, 2015
21. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:
 - **Jessica R. Barrett** - 4-Hour General Aide
Motion for approval by Sandra Klindt, seconded by Daniel Dupee, with motion approved 7-0.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 7-0. Time adjourned: 5:30 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Budget Hearing and Annual School District Meeting
Unapproved Minutes
Monday, May 11, 2015 - 6:00 p.m. Prevailing Time
Jr.-Sr. High School Auditorium

Annual Meeting / Budget Hearing

The meeting was called to order at 6:00 p.m. by President West followed by the Pledge of Allegiance

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner; Jamie Lee; Cathy Pitkin; Michael Ward

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Tina Heckman, Principal; Joseph O'Donnell, Vice Principal/Athletic Director; David Ramie, Elementary Principal; Hope Ann LoPresti, Elementary Principal; Debra Bennett, District Clerk; Cindy Fusco, President GBTA; Members of the Staff

1. Introduction of the District Clerk by President West
2. A motion to dispense with the reading of the legal notice was made by Lisa Leubner, and was seconded by Rebecca Flath - None opposed, motion carried.
3. A motion to dispense with the reading of the minutes of the 2014 Annual Meeting was made by Rebecca Flath, and was seconded by Lisa Leubner - None opposed, motion carried.
4. A motion for a Resolution to use a single poll list to vote for trustees and budget was made by Cindy Fusco, and seconded by Lisa Leubner - None opposed, motion carried.
5. Election of trustees:

Vacancies on the Board of Education shall not be considered as separate specific offices and nominating petitions shall not describe any specific vacancy for which the candidate is nominated.

The following candidates have submitted petitions signed by 30 or more eligible voters and presented to the District Clerk days in advance as required by law:

- Daniel Dupee II
- Jeffrey West
- Jamie Lee

Qualifications of voters:

- A citizen of the United States of America;
- eighteen years of age or older;
- a resident within the District for a period of thirty days in advance, as required by law.

6. Introduction of Mrs. Morrison, Superintendent of Schools by President West
7. Budget Presentation by Mrs. Smith, Executive Director of Administrative Services
8. Questions - none. Mrs. Morrison encouraged staff to remind everyone to vote on May 19th.
9. The Annual Meeting is adjourned until 11:45 a.m. on Tuesday, May 19, 2015 in the new gymnasium of the Jr.-Sr. High School.

Motion for adjournment made by Rebecca Flath, and seconded by Lisa Leubner. Time of adjournment 6:12 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

GENERAL BROWN CENTRAL SCHOOL DISTRICT
Annual Budget Vote and Board of Education Election
Unapproved Minutes
May 19, 2015

1. 11:45 a.m. – The annual meeting was called to order by Mrs. Smith, Chairperson
2. Mrs. Smith announced the following:
 - ❖ Assistant Clerks and Inspectors:
 - Donna Keefer-Chief Inspector
 - Kristi Bice
 - Christine Doldo
 - Rebecca Flath
 - Tana Gunn
 - Lisa Leubner
 - Tammie Nelson
 - Deanna Oliver
 - Tammy Scordo
 - Marli Eyestone
 - Shellie Miner
 - Alvin Hasner

3. Mrs. Smith directed voters to the polls at 12:00 noon.
4. Following the VOTE – Mrs. Smith asked three (3) times if any more wish to vote.
5. Mrs. Smith declared the polls closed at 9:00 p.m.
6. The outcome of the vote was announced as follows:

Proposition 1 – 2015-2016 Annual Budget:	PASSED	Yes - 435	No - 49
Proposition 2 – Bus Purchase Proposition:	PASSED	Yes - 410	No - 50
Proposition 3 – Library Proposition (Dexter):	PASSED	Yes - 366	No - 83

The following three (3) trustees were re-elected to the Board of Education to serve three (3) year terms:

Mr. Daniel Dupee II, to commence July 1, 2015 and to expire June 30, 2018
Mr. Jeffrey West, to commence July 1, 2015 and to expire June 30, 2018
Mrs. Jamie Lee, to commence July 1, 2015 and to expire June 30, 2018

7. A motion for adjournment was made by Kristi Bice; a second was made by Sandra Klindt.

GENERAL BROWN CENTRAL SCHOOL DISTRICT

General Brown Junior-Senior High School

17643 Cemetery Road
Dexter, NY 13634
Tel 315-779-2300 / Fax 639-3444

Brownville/Glen Park Elementary School

PO Box 10
Brownville, NY 13615
Tel 315-779-2300 / Fax 639-3444

Dexter Elementary School

415 East Grove Street
Dexter, NY 13634
Tel 315-779-2300 / Fax 639-6845



Lisa K. Smith

Executive Director of Administrative Services
PO Box 500
Dexter, NY 13634
Telephone : 315-779-2300 / Fax 315-639-6916

Board of Education

Jeffrey West, President
Daniel Dupee II, Vice President
Sandra Young Klindt
Jamie Lee
Cathy Pitkin
Brien Spooner
Michael Ward

www.gblions.org

To: Cammy Morrison
From: Lisa K. Smith *LL*
Date: May 1, 2015
Subject: BOE Policies

Attached please find the following policy-related material for Board of Education review:

Policy update – #7220 *Graduation Requirements*

- This policy has been revised consistent with recent amendments to Sections 100.2 and 100.5 of the Commissioner's Regulations which provide that students may substitute pathway assessments for required Regents examinations in order to graduate. The new regulations allow students greater opportunities to learn college and career readiness skills and also provides them with flexibility to fulfill their examination requirements by taking an alternative pathway to graduation. We have also revised the policy to remove the specific requirements necessary for students to earn various Regents diplomas, as such requirements are constantly evolving and will continue to do so. Therefore, in order to allow school districts to absorb such changes each school year, we have revised this policy to include a general list of distinctions that may be achieved by students upon graduation. We have also revised the appeals procedure and added a subheading relative to the appeals procedure for English Language Learners (ELL) in accordance with recent guidance issued by the State Education Department.

Policy update – #7650 *Identification and Register of Children with Disabilities*

- This policy has been revised consistent with recent changes to Education Law Section 4402, which mandates that school districts notify **all** parents upon their child's enrollment of their rights regarding special education referrals and evaluations. We have also revised the policy to remove the subheading "Provision of Special Education Services for Child under Age Seven." While this topic is derived from section 200.6(m)(3) of the Commissioner's Regulations, it relates primarily to claims of state aid for such children and minimum levels of services for such aid, and thus, was removed from this policy for the purposes of relevance and cohesiveness. Please note that additional changes have been made to these policies for the purposes of clarity, consistency, and economy of language.

Students

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS

In order to graduate from _____ School District, a student must complete or may exceed the requirements set forth in Part 100 of the Commissioner's ~~R~~regulations. The Board of Education reserves the right to establish requirements for graduation which exceed the minimum standards as defined by the New York State Regents. All students must be in compliance with Commissioner's ~~R~~regulations for graduation ~~in achieving~~to achieve a minimum of a Regents diploma unless otherwise indicated. Therefore, in accordance with applicable law and regulations, the District may award one (1) or more of the following to students:

- 1) Regents Diploma;
- 2) Regents Diploma with Honors;
- 3) Regents Diploma with Advanced Designation;
- 4) Regents Diploma with Advanced Designation with Honors;
- 5) Annotation of Science and/or Math Mastery;
- 6) Career and Technical Endorsement.

~~Regents Diploma with Honors~~

~~—The District may award a Regents diploma with honors to students who receive an average of ninety percent (90%) on all Regents examinations required for a Regents diploma. These exams include comprehensive English, mathematics, science, US History and Government, Global History and Geography and languages other than English (LOTE). This diploma with honors may also be given to a student who has substituted no more than two (2) alternative assessments for a Regents examination as approved by Commissioner's Regulations Section 100.2(f). However, the student's actual score on the substituted alternative assessment will not be factored into the ninety percent (90%) calculation.~~

~~Regents Diplomas with Advanced Designation~~

~~—The District may award a Regents diploma with Advanced Designation to students who complete all credits for a Regents diploma as well as additional credits, consisting of two (2) LOTE or a five (5) unit sequence in the Arts or Career and Technical Education (CTE). These students must also pass all the required Regents examinations and three additional Regents examinations in Math, Science and LOTE (when available or local exam).~~

~~Regents Diplomas with Advanced Designation with Honors~~

~~—The District may award a Regents diploma with advanced designation with honors. A student needs to have an average score of ninety percent (90%) on all Regents examinations required for the advanced diploma. These Regents examinations are: comprehensive English, two (or three)~~

~~mathematics, two sciences (one in physical science/the other in life science), US History and Government, Global History and Geography and languages other than English (LOTE).~~

~~Annotation of Science and/or Math Mastery~~

~~—To earn an annotation of science and/or math mastery on a diploma, a student must complete all Regents with advanced designation credits and pass with a score of 85 or better on three Regents examinations in science and/or mathematics.~~

~~Career and Technical Endorsement~~

~~—To earn a career and technical endorsement on a diploma, a student must complete all Regents Diploma credits; complete an integrated career and technical education course, which is jointly developed and taught by an academic subject teacher and/or career and technical education teacher; and pass a technical assessment. If no assessment exists in a particular field, a District or BOCES may form a consortium to solicit local regional or national business or related professional organizations to create an assessment.~~

Pathways to Graduation

In addition to the four (4) Regents examinations or approved alternative exams required of all students in the areas of English, mathematics, science, and social studies, students may satisfy their fifth examination requirement by passing an approved Pathways Assessment that measures an equivalent level of knowledge and skill. This "4+1" option, as set forth in the Commissioner's regulations, permits students to take four (4) Regents examinations and also one (1) Pathways Assessment, as approved by the Commissioner, in the area of Humanities, Engineering and Mathematics (STEM), Career and Technical Education (CTE), the Arts, or Biliteracy (languages other than English). The "4+1" option does not, however, change existing graduation course or credit requirements and applies to students who first enter grade 9 in September 2011 and thereafter or who are otherwise eligible to receive a high school diploma in June 2015 and thereafter.

Appeal of Regents Examination Score Option

~~School~~The Districts must provide unlimited opportunities for all students ~~(students with and without disabilities)~~ to retake required Regents examinations to improve their scores so that the student may graduate with a Regents diploma. Any student who fails, after at least two (2) attempts, to attain a score of 65 or above on a required Regents examination for graduation ~~must~~ will have access to the appeals process ~~be given an opportunity to appeal such score~~ in accordance with the provisions of Section 100.5(d)(7) of the ~~Regulations of the Commissioner's of Education~~ regulations. No student may appeal his/her score on more than two (2) of the five (5) required Regents examinations. A student whose appeal ~~with a score~~

(Continued)

Students

SUBJECT: GRADUATION REQUIREMENTS/EARLY GRADUATION/ACCELERATED PROGRAMS (Cont'd.)

between 62 and 64 is accepted for one (1) required Regents examination, and who has attained a passing score of 65 or above on each of the four (4) remaining required Regents examinations and fulfilled all other course and testing requirements, shall earn a Regents diploma. A student whose appeal with scores between 62 and 64 is accepted for two (2) required Regents examinations, and who has attained a passing score of 65 or above on each of the three (3) remaining required Regents examinations and who has fulfilled all other course and testing requirements, shall earn a local diploma. ~~This is the only circumstance in which a general education student may earn a local diploma.~~ Approval of an appeal will not change the student's score on the Regents examination under appeal. In addition, the decision to grant or deny an appeal is made at the District level and is not subject to State Education Department (SED) approval.

English Language Learners

In addition to the general Regents examination appeals process previously set forth, the following appeals process applies to English Language Learners (ELL) as identified within the Commissioner's regulations. An ELL who first entered school in the United States in grade 9 or above, and who is otherwise eligible to graduate in January 2015 or thereafter, and who also fulfills all other course, testing, and eligibility requirements in accordance with the Commissioner's regulations, may appeal a score of 55-61 on the required Regents examination in English Language Arts (ELA) after two (2) attempts at attaining a score of 65 or above, to graduate with a local diploma provided that such student meets all other criteria in accordance with Commissioner's regulation section 100.5(d)(7).

Early Graduation

Upon request from the student's parent/guardian, a student shall be eligible for early graduation in fewer than eight (8) semesters upon completion of all requirements for graduation, excluding physical education, as mandated by Commissioner's Rregulations. A student shall not be required to continue enrollment for the sole purpose of completing physical education requirements.

Accelerated ProgramsEighth Grade Acceleration for Diploma Credits

Individual eighth grade students ~~only~~ may be afforded the opportunity to take high school courses in mathematics and in at least one of the following areas: English, social studies, languages other than English, art, music, career and technical education subjects, or science courses. The Superintendent or his/her designee is responsible for determining ~~that~~whether an eighth grade student is eligible to take high school courses. The District shall utilize a set of criteria to determine each student's readiness for acceleration. Students who are accelerated for diploma credit must have been provided instruction designed to facilitate their attainment of, by the end of Ggrade 7, the State intermediate learning standards in each subject area in which they are accelerated.

(Continued)

Students

SUBJECT: GRADUATION REQUIREMENTS/EARLYGRADUATION/ACCELERATED PROGRAMS (Cont'd.)

Advanced Placement

Advanced Placement (AP) examinations are administered by the College Board with strict guidelines as to their implementation. A national, standardized, arduous examination is administered by the College Board in May of each year for a great variety of courses in various subject areas. In addition to entering a universe of knowledge that might otherwise remain unexplored in high school, Advanced Placement examinations afford students the opportunity to earn credit or advanced standing in ~~most~~many of the nation's colleges and universities. The District shall utilize a set of criteria to determine a student's readiness for enrollment in the Advanced Placement classes.

Online Coursework

~~Section 100.5(d) of NYCRR amends the Commissioner's Regulations to allow school districts and BOCES to~~ The District may offer students the ability to complete general education and diploma requirements for a specific subject through online instruction or blended coursework that combines online and classroom-based instruction.

To receive credit for such online coursework, students ~~shall~~must successfully complete an online or blended course and demonstrate mastery of the learning outcomes for the subject by passing the Regents exam and/or other assessment in the subject area.

8 NYCRR Sections 100.1(i), 100.2(f), 100.4(d), 100.5, 100.6 and 200.5

NOTE: Refer also to Policy #7222 -- Diploma and/or Credential Options for Students with Disabilities

Adoption Date

Students

SUBJECT: IDENTIFICATION AND REGISTER OF CHILDREN WITH DISABILITIES (CHILD FIND)

The ~~school-~~District ~~of residence is required to~~ will locate, and identify, and evaluate all students with disabilities who reside ~~in the district~~ within its boundaries, including homeless children, children who are wards of the state, home-schooled children, and children attending private schools, ~~including students who do not attend public school (with the exception of students with disabilities who are parentally placed in nonpublic schools outside the district of residence).~~ ~~Therefore~~ Further, it is the policy of the Board of Education to conduct a census in order to locate and identify ~~have~~ all children with disabilities within ~~its jurisdiction~~ the District under the age of twenty-one (21), including those children as described above, and to establish a register of such students entitled to attend school or receive preschool services. ~~identified, located and evaluated, including children of preschool age, homeless children, children who are wards of the State as defined in Commissioner's Regulations and children in all public and private agencies and institutions.~~

The Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) will maintain and annually revise the register of such students and others referred to the committee as possibly having a disability, as appropriate. In addition, census data shall be reported by October 1 to the CSE or CPSE as appropriate.

The District understands that its Child Find obligations have been expanded to include notification to every parent or person in parental relation, upon enrollment of their child in the District, of their rights regarding referral and evaluation for the purposes of special education services or programs pursuant to applicable federal and state laws. The notification will contain the name and contact information for the chairperson of the District's CSE or other individual who is charged with processing referrals to the committee in the District. The District may, in its discretion, provide such notice by directing parents or persons in parental relation to obtain information located on the State Education Department's website relating to a parent's guide to special education in New York State for children ages three (3) through twenty-one (21).

Any student suspected of having a disability ~~is to~~ should be referred to the applicable ~~Committee on Special Education (CSE)/Committee on Preschool Special Education (~~ or CPSE) for evaluation and possible identification as a student with a disability.

~~Census data shall be reported by October 1 to the CSE/CPSE as appropriate. The CSE/CPSE will maintain and revise annually a register and related summary reports containing the data requirements indicated in Commissioner's Regulations.~~

Nonpublic School Students with Disabilities Who are Parentally Placed

If the ~~School-~~District boundaries encompass a nonpublic school, the District, as the district of location, must develop and implement methods to identify, locate, and ensure the identification and evaluation of students with disabilities who have been, or are going to be, parentally placed in such nonpublic school.

Students

The child find activities must be similar to ~~activities~~those for students with disabilities in ~~the~~ public schools and must be completed in a time period comparable to that for other students attending public schools in the School District.

As the ~~public school~~ district of location, the District must also consult with the appropriate representatives of the nonpublic schools and parents of parentally placed nonpublic school students ~~where students are parentally placed~~ to determine an accurate count of students with disabilities attending such schools and receiving special education services.

These requirements only pertain to students with disabilities parentally placed in elementary and secondary nonpublic schools, not to parental placements of preschool children with disabilities in private day care or preschool programs; or to CSE placements of students with disabilities in approved private schools, Special Act School Districts, state-supported or state-operated schools; or to charter schools.

~~Provision of Special Education Services for Child under Age Seven~~

~~— It is the responsibility of the Committee on Special Education (CSE) to provide special education services to a child with a disability under the age of seven who is eligible for school-age services, not subject to compulsory attendance requirements and not on a regular school attendance register. These are children with disabilities who are eligible for school-age special education services that are no longer eligible for preschool special education services, but are not parentally placed in a nonpublic elementary school and not being home schooled.~~

~~Individuals with Disabilities Education Improvement Act of 2004, Public Law 108-446 Section 612~~

~~Individuals with Disabilities Education Act (IDEA), 20 USC Section 1400 et seq.~~

~~34 CFR Part 300~~

~~Education Law Sections 3240-3242, 3602-c(2)(a), 4401-a, 4402(1)(a), 4404, 4405 and 4410-6~~

~~8 NYCRR Sections 200.2(a), and 200.4 and 200.6(m)(3)~~

NOTE: Refer also to Policies #7130 -- Entitlement to Attend - Age and Residency
#7140 -- School Census

Adoption Date